**Application form for Newton Researcher Links Travel Grants**



* Under UK Data Protection law applicants have the right to ask for a copy of the information we hold on them, for which we may charge a fee, and the right to ask us to correct any inaccuracies in that information. More details are available on the British Council data protection webpage: [**http://www.britishcouncil.org/home-data-protection.htm**](http://www.britishcouncil.org/home-data-protection.htm.or) or alternatively on request from the local British Council office or the Data Protection Team [**dataprotection@britishcouncil.org**](mailto:dataprotection@britishcouncil.org).
* I**MPORTANT NOTICE:**

This application form can be saved at any time before completing or submitting it. In order to save the form and complete it later, click the “*Are you sure you want to leave this form and resume later?*” button at the bottom of each page. You will be taken to a new window where you will receive a unique URL that must be used to return to your form at a later stage (within 30 days). You can also email this URL directly to yourself from the new window.

Application forms CANNOT be recovered without this URL and the system generates a new URL every time you use the Save & Resume function. Therefore you will not be able to access the latest version of your application form with an earlier URL – please store the most recent URL in a safe place so that you don’t lose your most recent changes.

When using the Save & Resume function, files uploaded to the form will NOT be saved to the form until the form is submitted to the database. Users should NOT upload files until they are ready to submit their application.

If you are experiencing technical issues with the online form, please contact us BEFORE the submission deadline via UK-ResearcherLinks@britishcouncil.org. If you alert us to technical issues only after the deadline, we may not be able to consider them when assessing the eligibility of your application.

Please see the call website for a Word version of this online form, which can be used to develop your application together with your partner(s). Please note, however, that the final version of your application MUST be submitted using the online form.

* Before continuing, please confirm that you have read and understood the above notices. [**\***](https://www.formstack.com/admin/)

I confirm that I have read and understood the above notice.

**Summary of your proposal**

* Title [**\***](https://www.formstack.com/admin/)



* Name [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Country of origin [**\***](https://www.formstack.com/admin/)



This is the country where your institution is based.

* Home Institution [**\***](https://www.formstack.com/admin/)



* Country of destination [**\***](https://www.formstack.com/admin/)



This is the country that you are proposing to visit.

* Host institution [**\***](https://www.formstack.com/admin/)



* What is the title of your research? [**\***](https://www.formstack.com/admin/)



No more than 200 characters.

* Please give a short summary in plain English of your research. This should be a statement for a non-specialist audience, giving the rationale of your visit and briefly summarising the research's potential impact on economic development and social welfare in the partner country. [**\***](https://www.formstack.com/admin/)



We define 'impact' as short- to medium-term effects on a variety of stakeholders at different levels (i.e. individuals, organisations, nations); changes that will occur as a result of your research project; the demonstrable contribution that excellent research makes to society and the economy. No more than 1,000 characters.

**Pathway to economic development and social welfare**

* **In the following statement, please outline a plausible pathway showing (1) how your research may lead to positive impact on the lives of poor populations in the partner country and (2) how it may contribute to the economic development and social welfare of the partner country within a reasonable time frame (3-15 years). The pathway statement should be focussed on potential tangible impacts and should be project-specific and not general.**
* Pathway statement [**\***](https://www.formstack.com/admin/)



No more than 2,000 characters.

* Please identify relevant stakeholders and potential users of the research and describe any existing engagement with them. [**\***](https://www.formstack.com/admin/)



Stakeholders have a role, have an interest in, or are affected by the project, e.g. other researchers, policy makers, practitioners, private sector organisations, local/poor populations. Research users are defined as those who will use the outputs, e.g. a policy maker and practitioner using research outputs to influence decision-making. No more than 2,000 characters.

* Please outline how you intend to engage with the groups described above in order to maximise the potential of your research to have a positive impact, during the lifetime of the grant and thereafter. [**\***](https://www.formstack.com/admin/)



No more than 2,000 characters.

**Description of the proposed visit**

* What are the main objectives of your visit and how will you achieve them? [**\***](https://www.formstack.com/admin/)



Up to 5 objectives, specific and achievable. No more than 1,500 characters.

* What are the anticipated outputs and deliverables of your visit? [**\***](https://www.formstack.com/admin/)



We define these as immediate results of your activities, e.g. research outcomes, resources developed, learning achieved, (usually disseminated through publications, conferences, public events, interaction with the media). No more than 1,500 characters.

* What are the main longer term outcomes you are expecting from your visit? Please refer both to outcomes linked to the institutions and research groups involved and to your professional development [**\***](https://www.formstack.com/admin/)



No more than 1,500 characters.

* How do the sending and receiving institutions complement each other? For example, what expertise, facilities and academics are at your institution and your partner institution that will enhance your area of research? [**\***](https://www.formstack.com/admin/)



No more than 1,500 characters.

* Have you previously been involved in any research collaboration with the receiving institution (funded by Researcher Links, Institutional Links or other funding sources)? [**\***](https://www.formstack.com/admin/)

YesNo

* If yes, please give further details, also on the added value of your proposed visit. [**\***](https://www.formstack.com/admin/)



* Please describe how your home institution will support your visit? [**\***](https://www.formstack.com/admin/)



No more than 1,500 characters.

**Applicant**

* Title [**\***](https://www.formstack.com/admin/)



* Name [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Work telephone number [**\***](https://www.formstack.com/admin/)

Please make sure you include the country calling code, e.g. +44 161 957 7755.

* Work email address [**\***](https://www.formstack.com/admin/)
* Gender [**\***](https://www.formstack.com/admin/)

MaleFemale

The British Council monitors gender participation; this information will not be used during assessment.

* Education (including your highest academic qualification) [**\***](https://www.formstack.com/admin/)



No more than 1,000 characters.

* Do you hold a PhD? [**\***](https://www.formstack.com/admin/)

YesNo

* Date of award of PhD, if applicable [**\***](https://www.formstack.com/admin/)

                 calendar

* Title of your PhD thesis, if applicable [**\***](https://www.formstack.com/admin/)



* If you don’t hold a PhD, please explain why you think you have equivalent experience [**\***](https://www.formstack.com/admin/)



No more than 1,000 characters.

* If you have been awarded a PhD more than 10 years ago, please specify if you had any career break, e.g. maternity leave? [**\***](https://www.formstack.com/admin/)

YesNo

* If you had a career break, please provide information on this. Please note that if this contains sensitive information e.g. such as illness, this should be communicated to the British Council by email to UK-ResearcherLinks@britishcouncil.org. If communicated by email, please write in the email subject line: Travel Grants – career break and your application ID number. [**\***](https://www.formstack.com/admin/)



No more than 1,200 characters.

* Employment history [**\***](https://www.formstack.com/admin/)



No more than 1,000 characters.

* Do you currently have a research or academic post (permanent or fixed-term) or fellowship (excluding visiting or honorary fellowships) at the institution that it is supporting this application (i.e. the home institution)? [**\***](https://www.formstack.com/admin/)

YesNo

* If no, please provide information about your current position [**\***](https://www.formstack.com/admin/)



* Will you return to your home institution in a research capacity for at least 6 months after the end of your visit? [**\***](https://www.formstack.com/admin/)

YesNo

* Academic track record (including relevant research expertise, publications, awards and funding) [**\***](https://www.formstack.com/admin/)



No more than 1,000 characters.

* Have you, your group or your department received a Researcher Links or Institutional Links grant from the British Council in the past? [**\***](https://www.formstack.com/admin/)

YesNo

* Have you, your group or your department previously submitted any unsuccessful Researcher Links or Institutional Links applications? [**\***](https://www.formstack.com/admin/)

YesNo

**Home institution**

* Department [**\***](https://www.formstack.com/admin/)



* Institution (please make sure you enter the full legal name) [**\***](https://www.formstack.com/admin/)



* Address [**\***](https://www.formstack.com/admin/)



   
City

   
State/Province

   
Zip/Postal

* UK Region [**\***](https://www.formstack.com/admin/)



Only for UK institutions

* Country [**\***](https://www.formstack.com/admin/)



* Type of institution [**\***](https://www.formstack.com/admin/)



* If other type of Institution, please provide additional information [**\***](https://www.formstack.com/admin/)



No more than 1,000 characters.

***Contact person for administration. This person will be the contact for the British Council for any administrative enquiries about the travel grant.***

* Administrative contact name [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Administrative contact e-mail address [**\***](https://www.formstack.com/admin/)

***Head of Department (or equivalent). This will be the person who has the authority to approve this application.***

* Name of Head of Department (or equivalent, see above) [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Email address of Head of Department (or equivalent, see above) [**\***](https://www.formstack.com/admin/)

**Host institution**

In this section, please specify the person who will be hosting you (for example, the researcher in whose group you will be based during your visit) and provide details on the host institution, the administrative contact and the person who has the authority to approve this application.

* Title of your host [**\***](https://www.formstack.com/admin/)



* Name of your host [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Email address of your host [**\***](https://www.formstack.com/admin/)
* Position of your host [**\***](https://www.formstack.com/admin/)



* Department [**\***](https://www.formstack.com/admin/)



* Institution (please make sure you enter the full legal name) [**\***](https://www.formstack.com/admin/)



* Address [**\***](https://www.formstack.com/admin/)



   
City

   
State/Province

   
Zip/Postal

* UK Region [**\***](https://www.formstack.com/admin/)



Only for UK institutions

* Country [**\***](https://www.formstack.com/admin/)



* Type of institution [**\***](https://www.formstack.com/admin/)



* If other type of Institution, please provide additional information [**\***](https://www.formstack.com/admin/)



No more than 1,000 characters

***Contact person for administration. This person will be the contact for the British Council for any administrative enquiries about the travel grant.***

* Contact name [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Administrative contact e-mail address [**\***](https://www.formstack.com/admin/)

***Head of Department (or equivalent). This will be the person who has the authority to approve this application.***

* Name of Head of Department (or equivalent, see above) [**\***](https://www.formstack.com/admin/)

   
First Name

   
Last Name

* Email address of Head of Department (or equivalent, see above) [**\***](https://www.formstack.com/admin/)

**Sustainability and capacity building**

* Please give a description of how you and your group/department/institution plan to continue the collaboration after your visit, providing information about potential funding sources that might support it. [**\***](https://www.formstack.com/admin/)



No more than 1,500 characters.

* How will the collaboration contribute to capacity building within the wider research and innovation landscape in the partner country? [**\***](https://www.formstack.com/admin/)



No more than 1,500 characters.

**Budget**

Applicants are responsible for making their own travel arrangements (including flights, accommodation, travel insurance and visas).

Before submitting your budget request, please read the Guidelines for Applicants for general guidance on the budget support that can be requested and the annex for country-specific limits and criteria.

Please fill in all fields and enter a zero for cost categories for which no budget support is requested.

* Duration of visit (in WEEKS) [**\***](https://www.formstack.com/admin/)



For split visits, this is the cumulative duration (i.e. duration of visit 1 + duration of visit 2)

* Provisional departure date [**\***](https://www.formstack.com/admin/)

                 calendar

If you intend to split your visit, please use this field to enter the departure date of your FIRST visit here.

* Provisional return date [**\***](https://www.formstack.com/admin/)

                 calendar

If you intend to split your visit, please use this field to enter the return date of your FIRST visit here.

* Provisional departure date, second visit (for split visits only) [**\***](https://www.formstack.com/admin/)

                 calendar

* Provisional return date, second visit (for split visits only) [**\***](https://www.formstack.com/admin/)

                 calendar

* Travel [**\***](https://www.formstack.com/admin/)

£ 

The cost of one return, economy flight will be covered, up to a maximum shown in the guidance notes

* Request for subsistence [**\***](https://www.formstack.com/admin/)

£ 

This should be calculated using the tables in the guidance notes.

* Visa [**\***](https://www.formstack.com/admin/)

YesNo

Applicants are responsible for making the necessary arrangements for this.

* Visa cost [**\***](https://www.formstack.com/admin/)

£ 

* Insurance [**\***](https://www.formstack.com/admin/)

YesNo

* Insurance cost [**\***](https://www.formstack.com/admin/)

£ 

* Consumables [**\***](https://www.formstack.com/admin/)

YesNo

A maximum of £250.

* Consumables cost [**\***](https://www.formstack.com/admin/)

£ 

* Contribution for childcare [**\***](https://www.formstack.com/admin/)

£ 

Please note that this amount can be up to a maximum of 5% of the overall contribution to subsistence costs.

* Total amount of award you are requesting [**\***](https://www.formstack.com/admin/)

£ 

* **A contribution for applicants with special needs can be requested by writing to**  
  [**uk-researcherlinks@britishcouncil.org**](mailto:uk-researcherlinks@britishcouncil.org)**. Requests will be assessed on a case-by-case basis.**

**Assessment of the Researcher Links proposal**

Please indicate which of the following British Council Review Panels is the most appropriate to assess your proposal. Please select **1 Review Panel** can be selected and choose up to **3 subject areas** in priority order within the chosen Panel (most relevant, very relevant, relevant.) Please select the option **“other**” only if your research does not fit in any of the broad subject areas listed.

* Please indicate which of the following Review Panels is the most appropriate to assess your proposal. [**\***](https://www.formstack.com/admin/)

Biological and Medical Sciences Review PanelEnvironment, Agriculture and Food Sciences Review PanelEngineering and Physical Sciences Review PanelSocial Sciences Review PanelArts and Humanities Review Panel

**Biological and Medical Sciences Review Panel**

**Up to 3 subject areas** can be highlighted in priority order within the chosen panel. To indicate the priority order, please replace the circles below as follows: 1 – most relevant, 2 – very relevant, 3 – relevant.

* Biological and Medical Sciences Review Panel [**\***](https://www.formstack.com/admin/)



1-MOST RELEVANT

* Biological and Medical Sciences Review Panel [**\***](https://www.formstack.com/admin/)



2-VERY RELEVANT

* Biological and Medical Sciences Review Panel [**\***](https://www.formstack.com/admin/)



3-RELEVANT

* Other biological and medical sciences (please specify) [**\***](https://www.formstack.com/admin/)



**Environment, Agriculture and Food Sciences Review Panel**

**Up to 3 subject areas** can be highlighted in priority order within the chosen panel. To indicate the priority order, please replace the circles below as follows: 1 – most relevant, 2 – very relevant, 3 – relevant.

* Environment, Agriculture and Food Sciences Review Panel [**\***](https://www.formstack.com/admin/)



1-MOST RELEVANT

* Environment, Agriculture and Food Sciences Review Panel [**\***](https://www.formstack.com/admin/)



2-VERY RELEVANT

* Environment, Agriculture and Food Sciences Review Panel [**\***](https://www.formstack.com/admin/)



3-RELEVANT

* Other Environment, Agriculture and Food (please specify) [**\***](https://www.formstack.com/admin/)



**Engineering and Physical Sciences Review Panel**

**Up to 3 subject areas** can be highlighted in priority order within the chosen panel. To indicate the priority order, please replace the circles below as follows: 1 – most relevant, 2 – very relevant, 3 – relevant.

* Engineering and Physical Sciences Review Panel [**\***](https://www.formstack.com/admin/)



1-MOST RELEVANT

* Engineering and Physical Sciences Review Panel [**\***](https://www.formstack.com/admin/)



2-VERY RELEVANT

* Engineering and Physical Sciences Review Panel [**\***](https://www.formstack.com/admin/)



3-RELEVANT

* Other Engineering and Physical Sciences (please specify) [**\***](https://www.formstack.com/admin/)



**Social Sciences Review Panel**

**Up to 3 subject areas** can be highlighted in priority order within the chosen panel. To indicate the priority order, please replace the circles below as follows: 1 – most relevant, 2 – very relevant, 3 – relevant.

* Social Sciences Review Panel [**\***](https://www.formstack.com/admin/)



1-MOST RELEVANT

* Social Sciences Review Panel [**\***](https://www.formstack.com/admin/)



2-VERY RELEVANT

* Social Sciences Review Panel [**\***](https://www.formstack.com/admin/)



3-RELEVANT

* Other Social Sciences (please specify) [**\***](https://www.formstack.com/admin/)



**Arts and Humanities Review Panel**

**Up to 3 subject areas** can be highlighted in priority order within the chosen panel. To indicate the priority order, please replace the circles below as follows: 1 – most relevant, 2 – very relevant, 3 – relevant.

* Arts and Humanities Review Panel [**\***](https://www.formstack.com/admin/)



1-MOST RELEVANT

* Arts and Humanities Review Panel [**\***](https://www.formstack.com/admin/)



2-VERY RELEVANT

* Arts and Humanities Review Panel [**\***](https://www.formstack.com/admin/)



3-RELEVANT

* Other Arts and Humanities (please specify) [**\***](https://www.formstack.com/admin/)



**Pre-submission confirmation**

Please make sure that you have filled in all required fields before clicking on ‘Next’’

* Both the Applicants and the home institutions have the professional resources, competencies and qualifications necessary to complete the proposed action. [**\***](https://www.formstack.com/admin/)

I confirm the above

* The Applicants’ home institution is not bankrupt, being wound up, or having their affairs administered by the courts. [**\***](https://www.formstack.com/admin/)

I confirm the above

* The Applicants home institution has not entered into an arrangement with creditors or suspended business activities, or have any analogous situation arising from a similar procedure provided for by national legislation or regulations. [**\***](https://www.formstack.com/admin/)

I confirm the above

* Neither the Applicant nor the home institution are guilty of grave professional misconduct proven by any means which the contracting authority can justify. [**\***](https://www.formstack.com/admin/)

I confirm the above

* Neither the Applicant nor the home institutions have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the British Council and partner organisations' financial interests. [**\***](https://www.formstack.com/admin/)

I confirm the above

* Neither the Applicant nor the home institution are subject of a conflict of interest during the grant award procedure. [**\***](https://www.formstack.com/admin/)

I confirm the above

* Once the online application is submitted, applicants will receive a confirmation email containing the application ID number. This reference number should be used in all communications with the British Council. Applicants who have not received an automated email confirmation should contact the British Council at [**UK-ResearcherLinks@britishcouncil.org**](mailto:UK-ResearcherLinks@britishcouncil.org).

**Supporting documents**

The statements of support from the two Heads of Department should include comments on the following questions:

* Why is this research important?
* Why do you want to make contact with this institution?
* How will the link be sustained?
* For the supporting letter from the home institution: if a researcher is not on a long term contract, please confirm that the research visit will result in a longer term collaboration

**Please ensure the combined size of the documents does not exceed 5MB.**

* Supporting letter from home institution. [**\***](https://www.formstack.com/admin/)

If the name of your file/document appears beside this button, your file/document has been uploaded successfully.

* Supporting letter from host institution. [**\***](https://www.formstack.com/admin/)

If the name of your file/document appears beside this button, your file/document has been uploaded successfully.

* Additional supporting documents. [**\***](https://www.formstack.com/admin/)

If the name of your file/document appears beside this button, your file/document has been uploaded successfully.

**Data protection**

The British Council will use the information provided in the application for processing the application, making any consequential award, for the award payment, monitoring, maintenance and review of the award.

In order to carry out the selection process for the travel grants, we may also share your information with our national partner organisations. The reason **for** this is that in countries where we work with partner organisations, the final decision on travel grants will be made in collaboration with them.

* Please note that a confirmation email containing your ID application number will be sent to your email address. If you do not receive the email following the submission of this form,   
  please contact us:([**UK-ResearcherLinks@britishcouncil.org**](mailto:UK-ResearcherLinks@britishcouncil.org)) within 3 working days from the deadline, otherwise your application will be considered ineligible.

Your application ID number should be mentioned in all the communications with the British Council.

* Please tick this box to confirm that you are willing for the British Council to share your information with partner organisations for the purpose of this funding application (please note; if you do not agree to this we may not be able to consider your application for funding) [**\***](https://www.formstack.com/admin/)

I am willing for my information passed on to British Council partner organisations for the purpose of this funding application

* Please indicate if you are willing for us to contact you in future about other British Council research opportunities: [**\***](https://www.formstack.com/admin/)

I do want to be sent details of future British Council opportunitiesI do not want to be sent details of future British Council opportunities

* The British Council will also make some information on the successful applications available to the public on their website and other publicity, and in reports and documents. [**\***](https://www.formstack.com/admin/)

I agree to my information being put on the British Council websiteI do not want my information to be put on the British Council website

Save Answers and Resume Later

